



Clerk: Kay Heywood  
Telephone: 01803 207026  
E-mail address: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)  
Date: Thursday, 17 September 2015

Governance Support  
Town Hall  
Castle Circus  
Torquay  
TQ1 3DR

Dear Member

**HARBOUR COMMITTEE - MONDAY, 21 SEPTEMBER 2015**

I am now able to enclose, for consideration at the Monday, 21 September 2015 meeting of the Harbour Committee, the following reports that were unavailable when the agenda was printed.

<b>Agenda No</b>	<b>Item</b>	<b>Page</b>
7.	<b>Torquay/Paignton and Brixham Harbour Liaison Forums</b>	(Pages 28 - 35)
11.	<b>Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)</b>	(Pages 36 - 39)
12.	<b>Quarterly Accident and Incident Data for Tor Bay Harbour</b>	(Pages 40 - 41)

Yours sincerely

Kay Heywood  
Clerk

# Agenda Item 7



<b>Meeting Title</b>	<b>Brixham Harbour Liaison Forum</b>
<b>Venue</b>	Brixham Harbour Office
<b>Date</b>	14 <sup>th</sup> September 2015 at 14.30 pm

<b>Present</b>	Capt K Mowat (KM)	Cllr N Bye (NB)	Mr D Faithful (DF)
	Mr Dave Bartlett (DB)	Cllr J O'Dwyer (JO)	Mr M Stewart (MS)
	Miss Karen Annis (KA)	Cllr V Ellery (VE)	Mr B Young (BY)
	Cllr N Amil (NA)	Mr D Becconsall (DBe)	

<b>Agenda Items</b>	1. Apologies
	2. Welcome
	3. Minutes of the last meeting – 4 <sup>th</sup> June 2015
	4. Matters arising from the last meeting
	a) Loading Bay - drainage issue
	b) Diesel/Oil sheen – update on water quality testing
	5. Capital/Maintenance Works
	6. Budget Savings 2016 - 2019 & Harbour Budget/Charges 2016/17 - 2.0%
	7. Maritime Events 2015 & 2016 (Application Process)
	8. Harbour Estate Parking – enforcement
	9. Tor Bay Harbour Authority Business Risk Register – review
	10. Asset Review Working Party – recommendations
	11. Strand Quay Proposal
	12. Quarterly Accident & Incident Data
	13. Enforcement Compliance Officers working on behalf of Torbay Council
	14. Proposal to withdraw the free use of scrubs/grids for MFV's for 14 days a year
	15. Timber fendering on BYC alongside berthing - update
16. Future provision of visitor moorings in the Outer Harbour - BYC	
17. Harbour Committee	
a) Upcoming Agenda	
Date of the next meeting – 10 <sup>th</sup> December 2015 at 10:30	

1.	Apologies for Absence	Action
	Apologies were received from Shaw Smith, Robbie Richardson, Cllr Lynn Sykes, Jerry Carter, Peter Bartlett, Cllr Christine Carter and the Mayor.	

<b>2.</b>	<b>Welcome</b>	<b>Action</b>
	DB welcomed everyone to the meeting.	
<b>3.</b>	<b>Minutes of the last meeting</b>	<b>Action</b>
	It was agreed that the minutes of the last meeting on the 4 <sup>th</sup> June 2015, were a true and accurate record of that meeting.	
<b>4.</b>	<b>Matters Arising</b>	<b>Action</b>
<b>a)</b>	<b>Loading Bay - drainage issue</b> DB reported that engineers from the original contractor had been on site for a meeting with the Project Manager and DB to discuss the drainage issues possibly stemming from an inherent defect. The engineers stated that they believed that the issues are down to a sagging section of pipe work and that the most likely cause would be failed attachments to the underside of the concrete slab. An investigatory inspection hole will be dug in the near future.	<b>DB</b>
<b>b)</b>	<b>Diesel/Oil Sheens – update on water quality testing</b> KM informed the Forum that number of diesel/oil sheen reports had reduced greatly since the last Liaison Forum. He reminded everyone that the Environment Agency had carried out an unannounced survey of the BTA fuelling station in June and that they were very impressed with the operation and management of the site. They had effectively passed the site with a few recommendations which had now been put in place.	
<b>5.</b>	<b>Capital/Maintenance Works</b>	<b>Action</b>
	DB reported that he was working with the Council's Engineers on pricing various capital/maintenance projects around Brixham harbour. He indicated that repairs were required on the drying grids, Armco barriers should be installed to protect the new fish market buildings from fork lift damage, a new coded workboat was needed and the tarmac behind the kiosks on 'The Quay' required resurfacing. MS asked if the root cause of the lifting tarmac behind the kiosks had been ascertained to ensure that the tarmac did not lift or warp again. DB said the inspections had been carried out by the Council's engineers who thought that the age of the tarmac was the main issue.	<b>DB</b>
<b>6.</b>	<b>Budget Savings 2016 - 2019 &amp; Harbour Budget/Charges 2016/17 - 2.0%</b>	<b>Action</b>
	KM reported that the Council is having to find £33m of savings over the next 3 years and that there may well be a further call on the Harbour Authority to help fund this gap. Consequently, it is necessary to start looking into other ways in which the Harbour Authority can raise income. KM proposed that the Harbour Authority would be looking at putting the charges up by 2% in 2016/17, with an additional 1.5% for Town Dock customers. Going forward he expected a similar 2% rate for the following 2 years. The Forum agreed that the proposed increases in charges were not unreasonable. DF thought the increase may have a larger impact on the smaller vessels but that the larger vessel owners could generally afford such a rise.	

<b>7.</b>	<b>Maritime Events 2015 &amp; 2016</b>	<b>Action</b>
	<p>KM reflected that the current year has generally been a good one for Maritime Events in the Bay and he informed the Forum that there were already several cruise ship bookings for 2016. The Forum were advised that the Paignton Harbour Master is already writing to event organisers asking for next years' event plans and he is in the process of designing a revised application form. KM explained that an event will not be authorised to proceed unless the Authority has all the necessary paperwork in advance. So far in 2015 a total of 31 Notices to Mariners have been issued, which is a huge improvement on last year. However, some Notices could still be published sooner.</p> <p>The Forum was informed that the RNLI intended to have a long weekend of celebrations in August 2016 to mark their 150<sup>th</sup> anniversary. KM informed the RNLI that the Council would like to be involved in this event from a civic perspective. VE reported that the memorial statue, "Man and Boy", was close to completion. The statue is due to be unveiled at the RNLI 150<sup>th</sup> anniversary event but it requires planning permission. VE suggested that the Harbour Authority could adopt the statue for planning purposes. KM agreed to investigate the matter and the Forum agreed to support the idea. It was reported that the Fishstock event was very successful but a concern was raised over the lack of control of members of public on the trawler and it was felt that more marshals were needed next year.</p>	<b>DB</b>
<b>8.</b>	<b>Harbour Estate Parking - enforcement</b>	<b>Action</b>
	DB informed the Forum that the Harbour Authority were in the early stages of installing a system of parking enforcement that would automatic number plate recognition (ANPR) technology. All permitted users of the site have been offered parking permits and penalty charge notices will be issued to those parking without permission. The income from fixed penalty fines would go directly to the company administering the scheme.	
<b>9.</b>	<b>Tor Bay Harbour Authority Risk Register - review</b>	<b>Action</b>
	<p>KM informed the Forum that he had circulated the risk register and that there were nine strategic risks identified. Risk No. 4 on the list relates to 'financial strength' and KM indicated that this was on the edge of being a high score risk. All the risks remained at the same score as last year.</p> <p>DS said that he thought that the lack of protection from a Northern Arm should be recognised within the Risk Register and the Forum agreed. KM said that he would look at the list of control measures.</p>	<b>KM</b>
<b>10.</b>	<b>Asset Review working party - recommendations</b>	<b>Action</b>
	KM reported that when the Working Party met in August, it concluded that all the harbour assets were performing well, no disposals were necessary and that the only significant purchase identified was a new workboat for Brixham.	<b>KM</b>
<b>11.</b>	<b>Strand Quay Proposal</b>	<b>Action</b>
	<p>KM circulated images of a proposal that had been put forward for the development of a new restaurant near the Strand Quay with an option to eat out on a patio area situated over the water. VE said that the ward councillors had recently met with the applicants and they supported the scheme. The Forum agreed that the plans were exciting. KM indicated that the applicant would need to get consent from the MMO and the Council. DB reported that the drying grids may need to be moved further away from the proposed site to avoid any problems of noise and over spray. KM and DB to discuss the matter further but the Forum remained supportive.</p>	<b>DB &amp; KM</b>

<b>12.</b>	<b>Quarterly Accident &amp; Incident Data</b>	<b>Action</b>
	KM informed the Forum that all the accidents and incidents that are reported are now put onto the Harbour Authority's Safety Management System software (MarNIS). The MarNIS report showed that incidents for the current year are at 67 compared with 53 for the same period last year. KM stated that he believes this is due to better recording of incidents as more people are encouraged to report them.	
<b>13.</b>	<b>Enforcement Compliance Officers working on behalf of Tor Bay Council</b>	<b>Action</b>
	KM reported that this is a new measure being introduced by the Council around the Bay. Uniformed officers can issue on the spot penalties for anyone seen to be littering and this would include enforcement on the harbour estate.	<b>All to note</b>
<b>14</b>	<b>Proposal to withdraw the free use of scrubs/grids MFV's for 14 days a year</b>	<b>Action</b>
	DB stated that the scrubbing grids are in need of repair and that the cost of the work would be quite high. It has been identified that the income generated from the facility is less than £1000 per year. The low level of income is because the main users are the MFVs and they can use this facility for up to 14 days per year at no charge. It is therefore proposed that this concession is discontinued for the MFV customers and that they should pay the same rate as private customers. The Forum agreed and accepted the rationale for the change. DB reported that this will be a structured move releasing funds from the income to finance future repairs.	<b>DB &amp; KM</b>
<b>15</b>	<b>Timber fendering on BYC alongside berthing update</b>	<b>Action</b>
	DB explained to the Forum that this issue was being treated as a latent defect due to the timber being eaten away by gribble over a short period time. This had meant that the engineer working for the original contractor and DB, were both of the opinion that the materials used were not suitable from the beginning.	<b>DB</b>
<b>16</b>	<b>Future provision of visitors moorings in the Outer Harbour – BYC</b>	<b>Action</b>
	DF advised there was a potential income stream if BYC were able to offer visitor mooring buoys within the Outer Harbour. KM and DF agreed to discuss this idea at a separate meeting	<b>KM &amp; DF</b>
<b>17.</b>	<b>Harbour Committee - Upcoming Agenda</b>	<b>Action</b>
	KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 21 <sup>st</sup> September 2015, which was due to be held in Brixham but the venue has been moved to Torquay Town Hall.	<b>All to note</b>

**Next Meeting**

**Venue**

**Future meetings**

**Dates of Harbour Committee Meetings**

Brixham Harbour Office

10<sup>th</sup> December 2015      10.30 am

10<sup>th</sup> March 2016      10.30am

21<sup>st</sup> September 2015      5.30pm (Torquay)

21<sup>st</sup> December 2015      5.30pm (Torquay)

21<sup>st</sup> March 2016      5.30pm (Brixham)

<b>Meeting Title</b>	<b>Torquay &amp; Paignton Harbour Liaison Forum</b>
<b>Venue</b>	Torquay Harbour Office
<b>Date</b>	8 <sup>th</sup> September 2015 at 10.30 am

<b>Present</b>	Capt K Mowat (KM)	Cllr J O'Dwyer (JO)	Mr D Buckpitt (DB)
	Mayor G Oliver(GO)	Cllr N Amil (NA)	Mr P Lloyd (PL)
	Mr M Stewart (MS)	Cllr C Carter (CC)	Mr A Rayner (AR)
	Mr S Pinder (SP)	Mr M Smith (MS)	Mrs A Blackburn(AB)

1. Apologies
  2. Minutes of the last meeting – 2<sup>nd</sup> June 2015.
  3. Matters arising from the last meeting
    - a) Torquay Harbour Entrance Buoys – update
    - b) Passenger Pontoon fendering – update
    - c) 2016 Cruise Ship visits & RTYC – update
    - d) Scallop Farm Nursery Site – update
    - e) Paignton Harbour Development Proposal - update
  4. Capital Works
    - a) Haldon Pier – update
    - b) Princess Pier - update
  5. Budget Savings 2016 ~ 2019 & Harbour Budget/Charges 2016/17 – 2.0%
  6. Paignton Harbour Development Proposal - update
  7. Maritime Events 2015 & 2016
  8. Tor Bay Harbour Authority Business Risk Register – review
  9. Harbour Asset Review Working Party - recommendations
  10. Quarterly Accident and Incident Data
  11. Enforcement Compliance Officers - Torbay Council
  12. Proposal to withdraw the free use of scrubs/grids for MFV's for 14 days a year
  13. Harbour Committee
    - a) Upcoming Agenda
- Date of the next meeting – 7<sup>th</sup> December 2015 at 10:30

<b>1.</b>	<b>Apologies for Absence</b>	<b>Action</b>
	Apologies were received from Cllr Barbara Cunningham, Marshall Ritchie, Cllr Nick Bye, Mike Ellis, Mike Ould, Clive Baker, Cllr Lynn Sykes and Cllr Roger Stringer.	
<b>2.</b>	<b>Minutes of the last meeting</b>	<b>Action</b>
	It was agreed that the minutes of the last meeting on the 2 <sup>nd</sup> June 2015, were a true and accurate record of that meeting.	
<b>3.</b>	<b>Matters Arising from Last Meeting</b>	<b>Action</b>
<b>a)</b>	<b>Torquay Harbour Entrance Buoys – update</b> KM reported that he had not received any significant reports, either positive or negative, regarding the two entrance buoys. They would therefore be used again next year from May to September.	
<b>b)</b>	<b>Passenger Pontoon fendering – update</b> KM informed the Forum that some new fenders had been installed but more were required. However, due to the reduced budget these works have had to be put on hold until finances can be sourced to complete the works.	<b>KM</b>
<b>c)</b>	<b>2016 Cruise Ship Visits &amp; RTYC – update</b> KM informed the Forum that the dates for cruise ship calls for 2016 had been circulated to the RTYC to avoid conflict with their events.	<b>RTYC to note</b>
<b>d)</b>	<b>Scallop Farm Nursery Site – update</b> KM reported that consent from the MMO has been given for the use of the requested location and that the RTYC have accepted that a racing mark will need to be relocated. It was also noted that 4 yellow-lit buoys would mark the site. KM indicated that these marks could be in position by the end of the year.	
<b>e)</b>	<b>Paignton Harbour Development Proposal – update</b> KM informed the Forum that the project has not moved forward because there is not a clear understanding of how the development will be supported by Councillors and the Mayor. Clarification is being sought regarding what decision path will be required and further proposals will not be taken before the Committee until this issue has been resolved.	<b>KM</b>
<b>4.</b>	<b>Capital Works</b>	<b>Action</b>
<b>a)</b>	<b>Haldon Pier – update</b> KM advised that no works are currently underway on Haldon Pier but that further work is required when funding becomes available.	
<b>b)</b>	<b>Princess Pier – update</b> KM advised that the majority of the concrete pours to repair the Pier's foundation have now been completed. This means that significant progress has been made to repair the scour damage at bed level. The contractor is now off site and working on the moorings in Brixham harbour. Repairs to the Pier will continue later in the year. KM pointed out that the intended repair work does not include the steel and timber boardwalk. The work is being funded by way of an Environment Agency grant.	
<b>5.</b>	<b>14. Budget Savings 2016 ~ 2019 &amp; Harbour Budget/Charges 2016/17 – 2.0%</b>	<b>Action</b>
	KM reported that the Council is having to find £33m of savings over the next 3 years and that there may well be a further call on the Harbour Authority to help fund this gap. Consequently, it is necessary to start looking into other ways in which the Harbour Authority can raise income. Page 33 suggested the idea of installing	

	<p>solar panels on the roof of Brixham Fish Market. However, concerns were raised over the time constraints, as the feed-in-tariff is due to end in December 2015. KM reported that an opportunity had been identified to install additional 6m and 8m berths on the Torquay Inner Dock. Such a proposal would be self-financing in the first year but thereafter would return approximately £30k per annum. DB enquired about the £96k that was loaned to Children's Services from the harbour reserve fund. KM advised that the timing of any repayment was uncertain as the costs of this service continued to be challenging.</p> <p>KM proposed that the Harbour Authority would be looking at putting the charges up by 2% in 2016/17, with an additional 1.5% for Town Dock customers. Going forward he expected a similar 2% rate for the following 2 years. GO advised that from 2020 the Council will be totally reliant on utilising its own income, as the support grant from central government will cease.</p>	
<b>6.</b>	<b>Paignton Harbour Development Proposal - update</b>	<b>Action</b>
	<p>This item was covered under matters arising.</p> <p>SP advised that there is an ongoing issue with the placement and the look of the boat booking kiosks at Paignton Harbour. Discussions were underway but more needs to be done and it will require a willingness to co-operate by the tenants involved. He also advised that the new Paignton Harbour festival had been a big success.</p>	<b>SP</b>
<b>7.</b>	<b>Maritime Events 2015 &amp; 2016</b>	<b>Action</b>
	<p>KM reflected that the current year has generally been good one for Maritime Events in the Bay and he informed the Forum that there were nine cruise ship bookings for 2016. SP is already writing to event organisers asking for their event plans for next year and he informed the Forum that he is in the process of designing a revised event application form. The new form will have conditions for use attached and no event will be authorised unless the Harbour Authority has all the necessary paperwork in advance.</p> <p>KM advised that, to date, 31 Notices to Mariners had been issued in the year and this was a huge improvement on the last year. MS indicated that some could still go out sooner. KM agreed but often the details arrive late from the organisers.</p>	<b>KM/SP</b>
<b>8.</b>	<b>Tor Bay Harbour Authority Business Risk Register – review</b>	<b>Action</b>
	<p>KM informed the Forum that he had circulated the risk register and that there were nine strategic risks identified. Risk No. 4 on the list relates to 'financial strength' and KM indicated that this was on the edge of being a high score risk. All the risks remained at the same score as last year. The Forum was asked to comment but no issues were raised.</p>	
<b>9.</b>	<b>Asset Review working party - recommendations</b>	<b>Action</b>
	<p>KM reported that when the Working Party met in August, it concluded that all the harbour assets were performing well, no disposals were necessary and that the only significant purchase identified was a new workboat for Brixham.</p>	<b>KM</b>
<b>10.</b>	<b>Quarterly Accident &amp; Incident Data</b>	<b>Action</b>
	<p>KM informed the Forum that all the accidents and incidents that are reported are now put onto the Harbour Authority's Safety Management System software (MarNIS). The MarNIS report showed that incidents for the current year are at 67 compared with 53 for the same period last year. KM stated that he believes this is due to better recording of incidents as more people are encouraged to report them.</p>	



<b>11.</b>	<b>Enforcement Compliance Officers working on behalf of Tor Bay Council</b>	<b>Action</b>
	KM reported that this is a new measure being introduced by the Council around the Bay. Uniformed officers can issue on the spot penalties for anyone seen to be littering and this would include enforcement on the harbour estate.	<b>All to note</b>
<b>12.</b>	<b>Proposal to withdraw the free use of scrubs/grids for MFV's for 14 days a year</b>	<b>Action</b>
	KM stated that the scrubbing grids at Brixham are in need of repair and that the cost of the work would be quite high. It has been identified that the income generated from the facility is less than £1000 per year. The low level of income is because the main users are the MFVs and they can use this facility for up to 14 days per year at no charge. It is therefore proposed that this concession is discontinued for the MFV customers and that they should pay the same rate as private customers. AB suggested that a letter is sent to the MFV owners to inform them of this proposal. The Forum agreed and accepted the rationale for the change.	<b>KM &amp; AB</b>
<b>13.</b>	<b>Harbour Committee – Upcoming Agenda</b>	<b>Action</b>
	KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 21 <sup>st</sup> September 2015, which is due to be held in Brixham, however the venue may be moved to Torquay Town Hall.	<b>All to note</b>

**Next Meeting**

**Venue**

**Future meetings**

Torquay Harbour Office  
7<sup>th</sup> December 2015      10.30 am  
8<sup>th</sup> March 2016      10.30 am

**Dates of Harbour Committee Meetings**

21<sup>st</sup> September 2015      5.30 pm (Brixham)  
21<sup>st</sup> December 2015      5.30 pm (Torquay)  
21<sup>st</sup> March 2016      5.30 pm (Brixham)

# Agenda Item 11

## Detailed Report

Quarterly report for 2015/16 and 2015

No headings

Filtered by Flag: Include: Tor Bay Harbour Authority

Exclude: Archive

### Key to Performance Status:

Projects:	No Data available	Milestone Missed	On Hold	On Target	Well Behind Target	Behind Target	Ahead of Target	Well Ahead of Target	Completed	Terminated
-----------	-------------------	------------------	---------	-----------	--------------------	---------------	-----------------	----------------------	-----------	------------

Performance Indicators:	No Data	Well Below Target	Below Target	On Target	Above Target	Well Above Target
-------------------------	---------	-------------------	--------------	-----------	--------------	-------------------

### Key to +/- Column:

<b>+</b>	Higher figures are better	<b>-</b>	Lower figures are better	<b>OFF</b>	Direction cannot be determined
----------	---------------------------	----------	--------------------------	------------	--------------------------------

## Detailed Report

Performance Indicators									
Status	Code	Title	+/-	Prev Year End	Annual Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
On Target	TDAMS01	<u>TDAMS01 Harbour estate lettings occupancy</u>	+	98.30%	100.00%	98.30%			
On Target	TDAMS04	<u>TDAMS04 Navigation Lights availability</u>	+	99.91%	100.00%	99.91%			
Above Target	TDAMS07	<u>TDAMS07 Brixham Harbour Fish Tolls</u>	+	£565,232.62	£510,000.00	£139,470.08			
Data not due	TDAMS08	<u>TDAMS08 Harbour Users Survey</u>	+	n/a		n/a	n/a	n/a	
Data not due	THARB08	<u>To Produce and Review a Risk Register for the Business Unit</u>	+	Yes	Yes	n/a	n/a	n/a	
Well Below Target	THARB11	<u>Reduce the number of reportable accidents including (RIDDOR)</u>	-	6	4	2			
Data not due	THARB17	<u>Implement the safety management</u>	+	93%	100%	n/a	n/a	n/a	

Detailed Report									
Performance Indicators									
Status	Code	Title	+/-	Prev Year End	Annual Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
		<u>improvement plan</u>							
Data not due	THARB21	<u>Test and Review a Business Continuity Plan for the Business Unit</u>	+	Yes	Yes	n/a	n/a	n/a	
Well Above Target	THARB23	<u>To Reduce Staff Absence</u>	-	2.618%	2.500%	0.644%			
Above Target	THARB26	<u>% Variation on Budgeted Income - Tor Bay Harbour Authority</u>	+	4.11%	0.00%	1.97%	3.15%		
Below Target	THARB27	<u>% Variation on Budgeted Expenditure - Tor Bay Harbour Authority</u>	-	1.47%	0.00%	1.12%	0.46%		
On Target	THARB29	<u>Issue local Notices to Mariners and enforce Harbour Byelaws</u>	+	Yes	Yes	Yes			
Data not due	THARB31	<u>Safety Management System audit completed and improvement plan agreed</u>	+	Yes	Yes	n/a	n/a	n/a	
Data not due	THARB32	<u>Review and exercise the Tor Bay Harbour Emergency Response Plan</u>	+	Yes	Yes	n/a	n/a	n/a	
On Target	THARB35	<u>Refresh the Tor Bay Harbour Website</u>	+	Yes	Yes	Yes			
On Target	THARB37	<u>Continue Benchmarking through relevant trade and professional associations</u>	+	Yes	Yes	Yes			
Data not	THARB39	<u>Complete Equality Impact</u>	+	Yes	Yes	n/a	n/a	n/a	

## Detailed Report

Performance Indicators									
Status	Code	Title	+/-	Prev Year End	Annual Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
due		<b>Assessments</b>							
Data not due	THARB40	<b><u>Implement Equality Impact Assessment Improvement Plans</u></b>	+	Yes	Yes	n/a	n/a	n/a	
Data not due	THARB42	<b><u>To review the Tor Bay Harbour Operational Moorings Policy</u></b>	+	Yes	Yes	n/a	n/a	n/a	
Data not due	THARB59	<b><u>Agree the Tor Bay Harbour Authority Business Plan</u></b>	+	Yes	Yes	n/a	n/a	n/a	
Data not due	THARB60	<b><u>Produce an Asset Management Plan for the Business Unit</u></b>	+	Yes	Yes	n/a	n/a	n/a	
Data not due	THARB62	<b><u>Set the Tor Bay Harbour Charges and Harbour Budget</u></b>	+	Yes	Yes	n/a	n/a	n/a	
Data not due	THARB64	<b><u>Set up an appropriate Audit Plan for Tor Bay Harbour Authority</u></b>	+	Yes	Yes	n/a	n/a	n/a	
Data not due	THARB65	<b><u>% of responses who believe Torbay Harbour Authority are properly managing safety in Torbay Harbour</u></b>	+	n/a		n/a	n/a	n/a	
Data not due	THARB70	<b><u>Annual audit/inspection from Trinity House</u></b>	+	Yes		n/a	n/a	n/a	
On Target	THARB74	<b><u>To hold quarterly meetings with harbour users and stakeholders</u></b>	+	Yes	Yes	Yes			
Data not due	THARB76	<b><u>Number of Maritime Events supported</u></b>	+	42	43	n/a	n/a	n/a	

<b>Detailed Report</b>							
<b>Projects</b>							
<b>Project Status</b>	<b>Code</b>	<b>Title</b>	<b>Project End</b>	<b>Last Review Date</b>	<b>Achieved</b>	<b>Missed</b>	<b>Arising</b>
Completed	THARB64	<b><u>Explore marketing opportunities</u></b>	31/08/2015	31/08/2015	Explored a range of marketing options - printed guides, websites, ERTC promotional partner, social media etc.		
On Target	THARB67	<b><u>Influence decision making over the management measures of the new SAC in Torbay</u></b>	31/03/2017 (due)	03/09/2015	No significant management measures currently under discussion.		
Completed	THARB48	<b><u>Investigate renewable energy projects for use on the harbour estate</u></b>	31/03/2015	31/03/2015	A report from Atkins entitled "Smart and Blue Energy Recommendations for Small and Medium Ports" was concluded in December 2014 as part of the EU funded Interreg FLIP Project.		
Completed	THARB69	<b><u>Undertake Energy Audits at each enclosed harbour</u></b>	03/03/2015	31/03/2015	A report from Atkins entitled "Smart and Blue Energy Audits at Tor Bay Harbours " was concluded in September 2014 as part of the EU funded Interreg FLIP Project.		
On Target	THARB55	<b><u>Working with stakeholders to investigate options to improve the management of the new Fish Market</u></b>	31/03/2017 (due)	28/03/2015	Meeting with Brixham Trawler Agents on 22 May 2015 regarding an enlarged lease.		

# Agenda Item 12



## Tor Bay Accident / Incident List

Date	ID Code		Accident Category	Name
24/08/2015	TOR0677INV	I	Grounding/Stranding	'Liberty Lass' grounding
23/08/2015	TOR0676ACT	I	Pollution - Water	Oil Spill Brixham Trawler Basin
17/08/2015	TOR0678CLO	I	Other personnel or public safety item	Engine Theft Vessel "Glee"
15/08/2015	TOR0674ACT	I	Equipment failure (Port)	Fuel Tanker Struck Eastern Quay Intercom System
15/08/2015	TOR0675ACT	I	Other personnel or public safety item	Member of public. Fishing hook
13/08/2015	TOR0673CLO	I	Other personnel or public safety item	Fuel Tank Theft Vessel "Eva Doe"
09/08/2015	TOR0672ACT	I	Pollution - Water	'Dart Venturer' - pollution report
31/07/2015	TOR0671ACT	I	Dangerous occurrence	Member of public hit by lead weight
29/07/2015	TOR0670ACT	I	Collision - Not underway	'Sizzler' collision with 'Bebe'
24/07/2015	TOR0667ACT	I	Struck against	Struck Smoking Shelter
24/07/2015	TOR0668ACT	I	Slip trip or fall from steps	Slipped down flight of metal stairs.
17/07/2015	TOR0666ACT	I	Fire/Explosion	Fire at Paignton Rowing Club
10/07/2015	TOR0665CLO	I	Fire/Explosion	'Sorcerer' - fire
28/06/2015	TOR0663INV	I	Equipment failure (Vessel)	'Riviera Princess' - towed to harbour
28/06/2015	TOR0664ACT	I	Collision - Not underway	'Janick' & 'Lady J' - collision
27/06/2015	TOR0662ACT	N	Other nautical safety	Report of over loading
23/06/2015	TOR0661ACT	I	Offensive behaviour	Tenant of Harbour Light Restaurant threatend
22/06/2015	TOR0660ACT	I	Other personnel or public safety item	Tower Door malfunction
20/06/2015	TOR0658ACT	I	Pollution - Water	Cill Failure
20/06/2015	TOR0659ACT	I	Flooding/Foundering	PWC sinking at Preston
10/06/2015	TOR0657ACT	I	Fire / Explosion	Fire on Princess Pier, Torquay
06/06/2015	TOR0656ACT	I	Pollution - Water	Diesel Slick From Bilge Pumps
30/05/2015	TOR0633ACT	I	Pollution - Water	Diesel Slick Grenville House Slipway to Marina
27/05/2015	TOR0642ACT	I	Equipment failure (Vessel)	Passenger Vessel 'Silver Sea' Engine Failure
25/05/2015	TOR0638ACT	I	Equipment failure (Vessel)	'Windhover' - Pick Up Gear Parted
23/05/2015	TOR0639ACT	I	Pollution - Water	Minor Diesel plume Paignton Harbour
10/05/2015	TOR0629ACT	I	Pollution - Water	Fuel Berth Diesel Spill
05/05/2015	TOR0641ACT	I	Fall from height	Contractor Fall From Height
02/05/2015	TOR0628ACT	I	Capsizing/Listing	Speedboat Capsizing Loss of Life
30/04/2015	TOR0635ACT	I	Slip, trip, fall same level	Elderly Ladies Fall Near Passenger Pontoon
27/04/2015	TOR0636ACT	I	Pollution - Water	Diesel Slick near Marina
19/04/2015	TOR0640ACT	I	Equipment failure (Vessel)	'Mysha Lucy' Engine Failure
14/04/2015	TOR0634ACT	I	Slip, trip, fall same level	'Dart Venturer' Injured Passenger
26/03/2015	TOR0632ACT	I	Equipment failure (Vessel)	Sailing Yacht " Sandell" Mooring Failure
19/03/2015	TOR0631ACT	I	Equipment failure (Vessel)	'Rozella' aground
18/03/2015	TOR0625ACT	I	Other nautical safety	MFV 'Elouise' - Unexploded Ordnance
11/03/2015	TOR0623ACT	I	Drowned, asphyxiated or exposed to harmful substance	Body recovered from Torre Abbey Sands
10/03/2015	TOR0637ACT	I	Pollution - Water	Diesel Slick Grenville House to Marina Bridge
23/02/2015	TOR0622ACT	I	Drowned, asphyxiated or exposed to harmful substance	Body recovered from Livermead beach
17/02/2015	TOR0621ACT	I	Drowned, asphyxiated or exposed to harmful substance	Body found Goodrington beach
09/02/2015	TOR0624ACT	I	Capsizing/Listing	Capsize on mooring 'Blue Dolphin'
02/02/2015	TOR0618ACT	I	Flooding/Foundering	Vessel sunk - 'Red Shank'
02/02/2015	TOR0619ACT	I	Flooding/Foundering	Vessel 'Pennywise' sunk on mooring
01/02/2015	TOR0620ACT	I	Contact - Fixed object	MFV Lloyd Tyler - old wooden fender caught in prop
10/01/2015	TOR0617ACT	I	Pollution - Water	Diesel bloom
10/01/2015	TOR0627ACT	I	Equipment failure (Port)	Mooring failure
02/01/2015	TOR0615ACT	I	Equipment failure (Vessel)	Vesel 'Mary Gurine' sunk on berth
01/01/2015	TOR0616ACT	I	Flooding/Foundering	MFV 'Bumble Bee' sunk alongside quay wall
28/12/2014	TOR0613ACT	I	Flooding/Foundering	Storage barge (ex MFV) - sunk in MFV basin
28/12/2014	TOR0614ACT	I	Equipment failure (Vessel)	Owners pick-up line failure

Reported on 15/09/2015





## Tor Bay Accident / Incident List

19/12/2014	TOR0612ACT	I	Pollution - Water	Diesel bloom
10/12/2014	TOR0655ACT	I	Pollution - Water	Diesel Bloom
02/12/2014	TOR0611ACT	I	Equipment failure (Vessel)	Vessel 'Liberty Lass' listing on berth
01/12/2014	TOR0654ACT	I	Pollution - Water	Diesel Bloom

**Number of Accidents listed = 54**